

Academic Coach - Esther's Home

About Mirror Ministries

Mirror Ministries' mission is to respond to domestic minor sex trafficking with the love of Christ through local education, intervention, restoration, and aftercare. This mission has led us to establish Esther's Home, a place where up to five girls aged 11-17 can live for a year or more to achieve restoration from being trafficked. Esther's Home provides comprehensive residential and therapeutic services through fostering and maintaining a trauma-informed, safe, clean, abuse-free home. Mirror Ministries is a Christian organization dedicated to serving people of all faiths and backgrounds.

Academic Coach Job Summary

The Academic Coach will be responsible for overseeing the online education, in a classroom setting, of up to 5 girls ages 11-17. Each girl will be doing online schooling with her home school district and needs the additional live, in-person teaching to understand and excel in their programs. The Academic Coach will also be able to add enrichment activities with fun, hands-on learning individually and with the group. The AC will track students' progress and communicate with the appropriate schools for each resident.

Responsibilities:

- Direct the online learning of each resident from their perspective school district using trauma-informed engagement practices and a strengths-based approach with residents who have experienced significant trauma.
- Determine the best online source of education for each resident, connecting them to their life beyond Esther's Home. Work with the Case Manager to get the resident signed up and oriented into the program.
- Provide in-classroom instructional and behavioral support to residents; provide individual homework assistance as schedule allows in the classroom, gym, or outside setting to encourage resident student participation where they feel the least anxious.
- Keep a current list of supplies needed for residents' education and relate those needs to Onsite Program Manager.
- Make and post the students' daily education schedule, including group activities.
- Keep needed records of each student's test scores, class credits, and progress reports.
- Work closely with the Case Manager to keep track of individualized goals for each resident and observe and communicate progress toward those goals in the classroom setting.
- Check-in with the On-Site Program Manager or Case Manager at the end of each school day to alert them to any incidents or reasons for concern and to help set Residential Youth Care Specialist expectations for resident mood/behavior later in the day.

- Ensure accurate and timely case records, progress notes, logbooks, and other required documentation via data entry in our client management system.
- Plan and execute fun, hands-on learning experiences to accentuate residents' education.
- Keep abreast of all training related to Trauma Informed/ Trauma Sensitive care methods to reduce triggers and stress for each resident and encourage healthy self-coping methods.
- Continuously model positive behavior, communication, and coping skills using de-escalation, mediation, and problem-solving skills.
- Review and approve all initial and updated education plans for each resident.
- Following the guidance of the Therapeutic Program Manager, work closely with other on-site providers such as mental health therapists, equine and horticultural therapists, teachers, and outside trainers to ensure resident health, safety, and the highest quality and continuity of care.
- Participate in staffing meetings to be informed of the latest resident celebrations and challenges.
- Carefully follow all policies and procedures.
- Ensure adherence to organizational policies and procedures around client confidentiality in any communications.
- Maintain healthy boundaries and self-care; support healthy resident boundaries and self-care.
- Embrace and promote Mirror Ministries' vision and mission in the community.
- Perform other duties as assigned.

Required Qualifications:

- Bachelor's Degree in Education or a related field
- Minimum of two years experience in direct education with at-risk or vulnerable populations, particularly those who have been victims of sex trafficking or other violent crime
- Must have an active and vital relationship with Jesus and be a part of a supportive faith community outside of Mirror Ministries
- Must agree with our Statement of Faith (see below)
- Must have reliable transportation, current auto insurance, and a clean driving record
- Must be comfortable with a wide range of responsibilities
- Must be professional, teachable, and a humble servant leader
- Possess excellent interpersonal and supervisory skills as well as professional verbal and written communication skills
- Knowledge and experience working with disadvantaged young people in the areas of sexual abuse and assault, child abuse/neglect, domestic violence, crisis intervention, juvenile justice, substance abuse, mental health issues, public assistance rights, and family dynamics
- Willingness and ability to learn, specifically about the Commercial Sexual Exploitation of Children (CSEC)
- Understand complex trauma and its impacts on the brain and behavior; ability to implement knowledge of trauma-informed care in resident services

- Understand and faithfully utilize best practices for strengths-based and trauma-sensitive communications with residents
- Ability to respond to (and coach others in responding to) crisis or escalated behavior calmly with confidence and understanding
- Ability to organize, discern, and problem-solve creatively as well as while under pressure
- Must be detail-oriented, able to build forms, processes, and systems
- Must possess working knowledge of Microsoft Office Suite and Google Suite
- Must be flexible and able to respond to leadership directives promptly
- Must be faithful and committed to the role in a consistent manner

Preferred Qualifications:

- Master's degree in Education or a related field
- Two or more years of experience providing instruction to at-risk or vulnerable youth populations ages 11-17
- Knowledgeable about CSEC
- Knowledgeable about complex trauma and its impacts on the brain and behavior
- Bilingual

Reports to: On-site Program Manager

Schedule: Monday - Friday (Days)

Location: Based out of Mirror Ministries Esther's Home, rural Franklin County, Washington

Position: Full-Time, Year Round, Nonexempt, Hourly

Compensation: \$23 - \$25 per hour

Additional Benefits:

- 9 paid holidays
- 80 hours of paid time off per year
- \$3600 annual medical stipend
- Local health club membership

An Equal Opportunity Employer

In accordance with Washington state laws, Mirror Ministries does not discriminate because of race, creed, color, national origin, sex, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal in serving victims and survivors of human trafficking. *As a Christian ministry, we do uphold and require a signed Belief Statement for all our Board, Staff, and Volunteers.* Because of the grace we have been given, we extend that grace to any and all victims/survivors of human trafficking, regardless of their life circumstances or beliefs.

Statement of Faith

1. We believe the Bible to be the inspired, only infallible, authoritative Word of God. II Timothy 3:15-17
2. We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit. Matthew 28:19; Ephesians 4:4-6
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. John 1:1-4; Matthew 1:23; Philippians 2:5-11; Hebrews 1:1-4 and 4:15; Acts 1:11 & 2:22-24; I Corinthians 15:3-4
4. We believe that all have sinned and fall short of the glory of God, that for lost and sinful man, the repentance of sin and faith in Jesus Christ results in Salvation, and that Jesus Christ is the only way of salvation. Romans 3:23; Titus 3:4-7; Luke 24:46-47; Ephesians 2:8-9; John 14:6; Acts 4:12
5. We believe in the present ministry of the Holy Spirit, whose regeneration and indwelling enable the Christian to live a godly life and to perform good works. Titus 3:3-5; Galatians 5:16-18; Romans 8:9
6. We believe in the resurrection of both the saved and the lost; the saved unto the resurrection of eternal life and the lost unto the resurrection of damnation and eternal punishment. Revelation 20:11-15; I Corinthians 15:51-57
7. We believe in the spiritual unity of believers in our Lord Jesus Christ and that all true believers are members of His body, the Church. Ephesians 4:4; I Corinthians 12:12, 27

Mission and Vision Statements

Mission Statement: *To respond to domestic minor sex trafficking with the love of Christ through local education, intervention, restoration, and aftercare.*

Vision Statement: *Our vision is to see local victims of sex trafficking become survivors who have hope, healing, and restoration.*

I, _____, agree with and uphold the above beliefs in the Statement of Faith, Mission, and Vision, as a representative of Mirror Ministries.

(Signed)

(date)